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MEMORANDUM

TO: Swimming Pool Owners or Operators

FROM: Tobin Shepherd, Director
Environmental Health

DATE: February 18, 2009

RE: New Swimming Pool Permits

North Carolina Rules Governing Swimming Pools, 15A NCAC 18A .2500, require swimming pool operators or owners to obtain a new Operational Permit each year. The Operational Permit for your pool will expire within the next few weeks.

If you wish to obtain a new Operational Permit, **please complete an Application Form for each pool.**

(A separate application for each Public Swimming Pool, Wading Pool, Spa or Hot Tub.) **Mail the completed Application Form(s) and a permit fee of \$225 for each pool or spa to: Guilford County Department of Public Health, Environmental Health Division, Attn. Mrs. Cynthia Botts, 1203 Maple Street, Greensboro, NC 27405.**

(Please make all checks payable to Guilford County.)

We appreciate your assistance in helping us to meet the increased service **demands** of the new pool season. It is our goal to assist you in permitting your pool at the desired time. After submitting your application(s) and fees, please remember that you must also call **Cynthia Botts** at **641-3678** and schedule an appointment for the inspection and permitting of the pool. Pools must be inspected and permitted before the current permit expires. Due to the large number of pools in Guilford County, it may require scheduling a final inspection 10 to 14 days in advance of the expiration date of your current permit.

Please be sure that your pool is ready for an inspection and a Permit before you call to schedule an appointment. A Re-Inspection Fee of \$50.00 will be charged for each return visit.

We have also enclosed a copy of a Daily Pool Records Form for keeping the required records of daily pH, disinfectant residual, temperature, total alkalinity, cyanuric acid and maintenance actions. Please make copies of the Daily Pool Records and Application Forms as needed.

Enclosed is information regarding the Virginia Graeme Baker Pool and Spa Safety Act of 2007 which is a mandatory Federal Requirement that will go into effect on December 19, 2008.

Visit our website <http://pool.gheh.org>. This website contains links to download Daily Pool Record Forms, Pool Permit Application, Training Resources and Pool Data Sheet.