

**NORTH CAROLINA
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
DIVISION OF WASTE MANAGEMENT**



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UNDERGROUND STORAGE TANK SECTION

February 4, 2008

Memorandum

To: Environmental Service Providers and Other Interested Parties

From: George C. Matthis, Jr.
Head, Trust Fund Branch

Subject: Revisions to the State Trust Fund Eligibility Application, State Trust Fund Reimbursement Certification of Costs form and Non-Directed Preapproval/Claim Authorization & Change Order forms

This memorandum is to inform you of several changes to forms currently in use by the Trust Fund Branch of the UST Section. The eligibility application has been revised to be current with Division policies and requirements for notarized signatures. The application is also now an MS Word document and can be saved on your computer in the event revisions as part of a re-submittal are necessary. The revised application is effective as of March 1, 2008. The corresponding extra tank data worksheet and extra corrosion protection and spill/overfill worksheet have also been revised and are effective as of March 1, 2008.

The certification of costs form has been revised to be current with requirements for notarized signatures and is effective as of March 1, 2008. (This form is labeled in the footer as DWM UST 3/1/03 Version 2.)

The non-directed preapproval/claim authorization forms have been revised to be current with requirements for notarized signatures and are effective as of March 1, 2008. (The forms are labeled in the footers as DWM/UST 3/1/03 Version 3-ND and DWM/UST 3/1/03 Version 3-ND-CO.) Please note that the directed preapproval/claim authorization forms have not been revised as these forms do not require a notarized signature.

Please note that effective March 1, 2008 any referenced forms submitted on superceded versions will be returned.

If there are any questions regarding these revisions, please contact me at (919) 733-1332 or email George.Matthis@ncmail.net.

Cc: UST Section Staff

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