



GUILFORD COUNTY DEVELOPMENT BULLETIN

NORTH CAROLINA ALCOHOLIC
BEVERAGE LICENSE APPROVAL
RENEWAL, CHANGE OF NAME OR OWNERSHIP

OVERVIEW

Approval of an Alcoholic Beverage License requires a compliance certificate by the Guilford County Planning and Development Department. Our office will either approve or coordinate the approval for zoning compliance and building codes compliance. Fire code compliance and Environmental Health Department compliance, if required, shall be handled separately by the applicant.

PROCESS

In the unincorporated areas of Guilford County and the incorporated areas of Oak Ridge, Stokesdale, Sedalia, and Pleasant Garden -- The applicant will be directed to the Zoning Administration Section who will coordinate approval within the Guilford County Planning and Development Department.

The applicant must present the form to the Zoning Administration Section who will check for zoning compliance and schedule a building inspection.

The Zoning Administration Section will then schedule a building inspection and an on site inspection will be made. If the occupancy classification as designated in the Building Code of an existing building is changed, a Change of Occupancy Permit shall be required. Inspections will be scheduled for the appropriate building trades inspections (building, electrical, plumbing, and mechanical). The inspection by the Fire Marshal must be scheduled by the applicant. Change of ownership does not constitute change of occupancy so a permit would not be needed, only the inspections.

Note: The establishment of new ABC facilities (restaurants, bars, convenience stores, etc) begins with a new commercial application. This bulletin only addresses existing facilities.

The applicant will also be directed to the County Environmental Health Department for inspections related to well and septic systems as required.

Incorporated areas of Jamestown, Summerfield, Gibsonville and Whitsett, and property of the Piedmont Triad Airport Authority -- applicant must first contact the local enforcement officer to complete the Zoning Section of the form. (see below). When approved, the applicant must bring the form to the Planning and Development Department where the applicant will be directed to the Commercial Permit Section.

The applicant will also be directed to the County Environmental Health Department for inspections related to well and septic systems as required.

LOCAL ENFORCEMENT OFFICER

Jamestown, Town Manager, 454-1138
Whitsett, Enforcement Officer, 449-4787
Airport Authority, Director of Development, 665-5600
Town of Summerfield, Planner, 643-8655
Town of Gibsonville*, Planner, 449-4144

Other Contacts

Guilford County Fire Marshall 641-7565
Environmental Health, 641-7613

<http://www.ncabc.com/application/>

This Bulletin is intended for public information purposes only. It summarizes and omits some provisions. It is not to be construed or used as an official Development Ordinance interpretation in any legal proceeding.

** Guilford County Planning and Development does not conduct any inspections on behalf of the Town of Gibsonville. However, the Guilford County Fire Marshall will conduct fire inspections within those parts of the town limits within Guilford County.*